
**COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE WORK
PROGRAMME 2022/23**

Purpose of Report

1. Attached to this report, at **Appendix A**, is the indicative 2022/23 Work Programme for the Community & Adult Services Scrutiny Committee.
2. For this agenda item, Committee Members will be requested to consider the topics for the formal December and January meeting of this Committee (as detailed in **Appendix A**)
3. In their consideration, Committee Members will be asked to prioritise the topics they wish to consider and in doing so, advise of any information they wish to request for inclusion in the meeting's papers and, any stakeholders they wish to invite to participate in the meeting.

Background

4. Scrutiny plays an essential role in promoting accountability, efficiency and effectiveness in the Council's decision-making process and the way in which it delivers services. The main roles of the Scrutiny Committees are:
 - Holding the Cabinet and officers as decision-makers to account.

- Being a 'critical friend', through questioning how decisions have been made to provide a 'check and balance' to decision makers, adding legitimacy to the decision making process.
- Undertaking reviews of Council services and policy.
- Undertaking reviews to develop Council services and policies.
- Amplifying the voice for citizens.

5. When prioritising the topics they wish to consider at the December 2022 and January 2023 meeting, Committee Members are reminded to remain mindful of:

- ❖ Wales Audit Office advice for scrutiny committees to achieve formal committee meetings within reasonable timeframes, whilst maintaining robust and appropriate levels of scrutiny across the terms of reference. Ensuring agendas are of a manageable size and that work occurs outside committee meetings. On average, this equates to agendas of formal meetings, consisting of no more than two substantial items, with a third smaller item if required.
- ❖ Items considered by the Committee should be based on issues that impact on Cardiff citizens and, enhance the work of the Council in delivering services to Cardiff citizens.
- ❖ Items will be prioritised to ensure quality over quantity, remaining mindful of achievability, deliverability and impact.
- ❖ In line with the Local Government and Election (Wales) Act, seek to increase input from the public, stakeholders, service providers and service users where appropriate and viable.
- ❖ The work programme will demonstrate flexibility to reflect changing priorities and provide space for emerging items over the year

Legal Implications

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

The Committee is recommended to consider and agree:

- a) The indicative Work Programme as set out in **Appendix A**; focusing on the items they wish to consider in their December and January meeting, including any information they wish to request to inform their consideration and any stakeholders they wish to invite to participate in the meeting.

DAVINA FIORE

Director of Governance & Legal Services

8 November 2022